

The Community Leadership Program (CLP) was created by the Iowa City Area Business Partnership, (formerly the Chamber of Commerce) in 1990 to inspire emerging leaders by educating them on the opportunities, strengths, and challenges within the Iowa City area.

## **SELECTION CRITERIA**

A maximum of 24 individuals will be selected for the CLP Class of 2023-2024.

Participants are selected by a committee that strives to enroll a class representing a diverse range of occupations, backgrounds, interests, and talents.

Preference is given to individuals who:

- are able to attend all sessions and program events
- have participated in past community and professional activities
- intend to serve the Johnson County area
- intend to remain in the Johnson County area in the near future

All applicants will be notified by August 4, 2023 of the committee's decision.

## **TUITION**

If you are employed by or own a member business of the Iowa City Area Business Partnership, you receive a discounted rate.

Member Tuition: **\$2,000**

Non-Member Tuition: **\$2,500**

Tuition includes all program fees, including: materials, meals, refreshments, and retreat transportation / accommodations.

If you are accepted, payment will be due by program orientation on Thursday, August 24, 2023. Check, MasterCard, American Express, or Visa are accepted. Unfortunately, we are unable to refund tuition to those who leave the program early or are disqualified from graduation.

Limited tuition assistance is available. If you are interested, please email Mary Willie at [mary@iowacityarea.com](mailto:mary@iowacityarea.com). Tuition assistance requests are not disclosed to the selection committee and will not influence your acceptance.

## PARTICIPANT EXPECTATIONS

- **Attend** every CLP session - including an orientation meeting, a weekend retreat, and full-day sessions each month. You will be expected to fully participate in every aspect of the program and there is no substitute for your presence. Without attendance by every participant, the experience is diminished for all class members.
- **Prepare** for sessions by completing assignments. Session leaders may assign articles to read prior to class. You will also complete a group project that will require work outside of class.
- **Contribute** enthusiastically to each CLP session, including:
  - Writing "thank you" notes following sessions
  - Engaging fully with speakers and other class members at all sessions

## 2023-2024 PROGRAM SCHEDULE

All sessions are from 8 a.m. - 5 p.m., unless otherwise noted. Topic order is subject to change.

|  |  |
|--|--|
| Thursday, August 24, 2023                  | Orientation (5:30 p.m. – 7:30 p.m.)                                    |
| Friday, September 8, 2023                  | Community and Place  |
| Sunday, October 15 -<br>Monday, October 16 | Retreat and team-building session<br>(8:00 AM Sunday - 5:00 PM Monday) |
| Friday, November 10, 2022                  | Health Care  |
| Friday, December 8, 2022                   | Government   |
| Friday, January 12, 2024                   | Non Profit   |
| Friday, February 9, 2024                   | Economic Development   |
| Friday, March 22, 2024                     | Education  |
| Friday, April 12, 2024                     | Arts & Culture   |
| Friday, May 10, 2024                       | Agriculture  |
| Friday, June 7, 2024                       | Wrap-Up & Graduation   |

Graduating from CLP demonstrates an understanding of material covered in all sessions. Attendance for 100% of the sessions is required to graduate from CLP. Participants who miss a class due to an emergency may complete the session the following year to fulfill the graduation requirements.



## APPLICATION INSTRUCTIONS

- Fully complete parts 1 through 6 of this application. Note that parts 4 and 5 must be completed in separate documents and submitted along with your application.
- Submit this completed application, personal experience essays (part 4), and letter of recommendation (part 5) at:

[www.IowaCityArea.com/CLP-Apply](http://www.IowaCityArea.com/CLP-Apply)

**APPLICATION AND ALL REQUIRED MATERIALS MUST BE RECEIVED BY  
FRIDAY, JUNE 16, 2023 at 4:30 PM**

Questions regarding this application may be directed to:

Mary Willie, Operations Director

mary@iowacityarea.com | (319) 337-9637

## PART 1: INFORMATION

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Last Name

First Name

Preferred First Name

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Email Address

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Phone

Years lived and/or worked in Johnson County \_\_\_\_\_

**PART 2: EMPLOYMENT + EDUCATION**

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Your Current Employer Name

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Employer Address + Zip Code

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Your Position / Title

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Job Responsibilities

**What do you consider your greatest career achievements to date?**

**Briefly describe previous positions / employment (in the last 6 years):**

**Describe your educational background. Include institutions, field(s) of study and degrees awarded, relevant professional accreditations, certifications, training programs, etc.:**

### **PART 3: EXPERIENCES**

Please list in order of personal importance the civic, volunteer and professional activities in which you have participated during the past several years. For each activity, indicate the extent of your involvement, accomplishments, offices held, awards received and/or special recognitions. Experiences need not be limited to those in the Johnson County area. If you have not been involved in such activities, please describe other involvement or passions you have.

### **PART 4: PERSONAL PERSPECTIVE ESSAYS** Upload separately!

Please answer the following essay questions in a separate document. Total length per essay should be 250 words or less.

- #1. Why do you wish to participate in the Community Leadership Program?
- #2. What do you hope to gain from participation in the Community Leadership Program?
- #3. How have you demonstrated leadership skills on an issue or challenge in the Johnson County area?

### **PART 5: LETTER OF RECOMMENDATION** Upload separately!

A letter of recommendation is required from your employer, sponsor, or local colleague. The letter should explain how your background and experience would contribute to the leadership class and why you should be considered for the 2023-2024 Community Leadership Program.



## **PART 6: APPLICANT + EMPLOYER AGREEMENT**

### **Applicant:**

I understand the purpose of the Community Leadership Program and the commitment expected of class members. If selected, I will devote the required time to attend all functions of the program. I understand my attendance and preparedness are mandatory and that if I fail to meet the obligations of the program, I will be disqualified from graduation of the program without a tuition refund.

If selected to participate in the 2023-2024 Community Leadership Program, I will make arrangements for payment of my tuition by Orientation on August 24, 2023.

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Signature

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Date

### **Employer / Sponsor:**

I fully support the application of \_\_\_\_\_ for the 2023-2024 Community Leadership Program. I am willing to make available the necessary time for full participation in all scheduled classes and activities. I will make sure they can attend all sessions without penalty. I also understand that if they are withdrawn from the class for absences, tuition will not be refunded.

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Employer/Sponsor Name - Printed

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Email

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Business/Organization Name

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Signature

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Date

*Please keep a copy for your records.*